



# Victoria Park Bowling Club

## Regulations



The Club Constitution sets out the rules for convening AGMs, reporting financial information and the appointment of the Committee. HMRC has approved the Club as a Community Amateur Sports Club (CH10135).

The Club Regulations set out the procedures for the day-to-day management of the Club activities; these have been approved by the Club Committee. The Regulations are issued to new members and displayed on the website and Club notice-board. The Regulations are:

- 1.1 Health and Safety. All members have a duty of care to ensure the health, safety and wellbeing of themselves, fellow members, visitors and the public.**
- 1.2 An Annual General Meeting is held at the start of each year and the Club Officers report on the preceding year. The AGM appoints the new Committee and approves the membership subscriptions. Propositions and nominations for the Committee must be received by the Secretary at least two weeks prior to the AGM.
- 1.3 The Club Committee approves the dates of all Club events and competitions. These are held in accordance with the rules of the BCGBA. All trophies are the property of the Club and must be returned to the Club in good condition in October each year.
- 1.4 The dates of greens and park closures for competitions, events, league matches, maintenance, etc., are published on the Club website.
- 1.5 Sub-committees may be established by the Club Committee to assist in meeting the objectives of the Club. Sub-committee members are appointed by the Club Committee.
- 1.6 The Club Committee appoints the League Team Captains. Members wishing to play in a league team must apply to the Team Captain and enrol as a BCGBA member. The Team Captain selects each team based upon the team's selection policy.
- 1.7 Members and their guests can park on the grass area on the RH side of the Victoria Park entrance barrier. A barrier code is issued to members for their personal use only. It must be kept confidential.
- 1.8 Before the start of play on a green, it must be swished to remove worm casts. Flat shoes must be worn on the green and a foot-mat used to prevent damage to the green. The greens must not be used when the weather conditions are unsuitable or treatments are in progress.
- 1.9 Before leaving the pavilion, key-holders must ensure the pavilion is in a condition that they would wish to find it. The lights must be turned off and all the locks on the front doors must be secured.
- 1.10 Tea, coffee and other refreshment prices are set by the Club Committee. The money collected is placed in a cash envelope for collection and banking by the cashier.
- 1.11 The fee for visitors is displayed in the pavilion. The fee is to be placed in a cash envelope and a timed and dated visitor ticket issued. Visitors must have their own equipment and understand the rules of bowling.
- 1.12 Hire of a green or the pavilion by another club must be approved by the Chair who sets the fee, accepts the booking and arranges for it to be shown on the website calendar.
- 1.13 Any member found guilty by the Committee of disorderly conduct, using obscene language or violating any of the Club regulations, shall be liable to expulsion from the Club.
- 1.14 Data Protection. Each prospective member provides their personal data on the Application Form and gives consent to receiving communications from the Club. If a member wishes to be excluded from these communications, the member can request this. The Club's membership database is maintained by a Committee member and is strictly confidential. A member's details are deleted from the database one year after leaving. The Club does not pass any member's personal details to any third party.
- 1.15 All members and visitors use the park, greens and pavilion at their own risk. The Southport Flower Show, the Club and the Committee members accept no liability whatsoever for loss, damage or injury to a member's property or their person whilst using the facilities.**